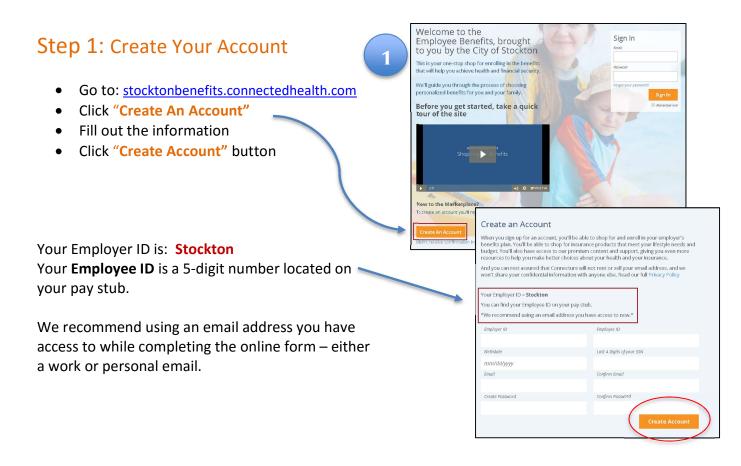


Online Open Enrollment – Quick Start Guide Get Started Today!

Shop and Enroll in 5 Easy Steps

City of Stockton is here to help you get the insurance coverage you need. Use the new online benefit selection and enrollment system to guide you through your annual enrollment.

NOTE: We strongly recommend using **Google Chrome** for your Internet Browser.



Step 2: Confirm & Login to Your Account

- You will receive an email from registration@connectedhealth.com
- In the email, click "Confirm my account" to activate your account.



Questions? Give us a call: (209) 937-8233.

Step 3: Update Your Information & Shop Plans

Login and click the "Start Shopping" button. You'll arrive on the Shop page.

Here you can begin your enrollment and get personalized recommendations for plans to fit your coverage needs and budget.

First, please review the next screen for "My Profile" with your information and family information. This is where you will add Family Members before you start shopping.

You may also need to provide your dependent's Social Security Number if that information is missing or inaccurate.

On the **Shop** page, you can review all the benefits available to you.

Look for these buttons on the left for your Medical, Dental, Vision, and Additional Benefits options.

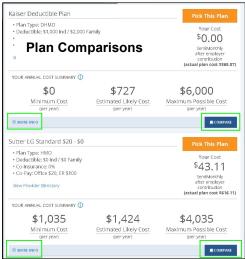
Start with "Medical."

You have two options:

- 1. Click "Get Plans" button for each benefit to review options and make selections.
- 2. Select "Get Recommendations" button to see:
 - costs for each plan,
 - estimate of potential out-of-pocket costs,
 - plan details, and
 - side-by-side comparisons of plan costs and benefits.







Step 4: Shop for Benefits

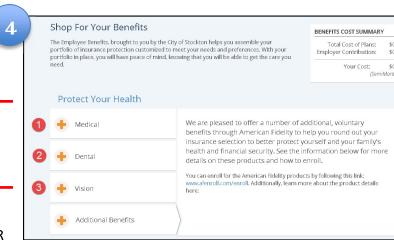
Shop for benefits in the following order:

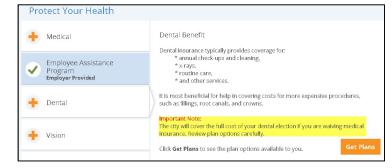
- 1. Medical
- 2. Dental
- 3. Vision
- * Additional Benefits (if interested)

After you make your enrollment selection for "Medical," continue to "Dental" and "Vision."

To make a change in your Medical plan <u>AFTER</u> selecting Dental and/or Vision:

- Remove the Dental and Vision selections from your cart, which is located in the righthand corner.
- 2. Make your Medical Plan change.
- 3. Re-select your Dental Plan.
- 4. Re-select your Vision Plan.





Tier Enrollment Rule

If you enroll for Medical Coverage as an Employee only, an Employee + One Dependent, or Employee + Family, you must enroll in the **same tier** for your Dental and Vision Coverage.

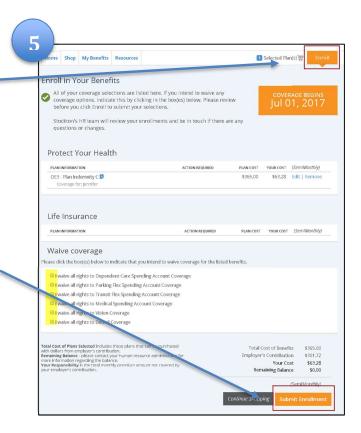
Step 5: Confirm and Enroll

Once you have selected your plans, click the "Enroll" button in the top right corner of the page.

On the **Enroll** page, review your selections.

You will need to actively waive any coverages you are choosing not to enroll in.

Click the "Submit Enrollment" button to complete your enrollment.



Once you submit your enrollment, an "Enrollment Confirmation" screen will appear.

Click "**Print This Page"** for a copy for your records.

That's it! Congratualtions, you're enrolled for another year.

